

Advisory Board Minutes – January 2025

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2025 Jan Advisory Board Meeting Convened

02 January 2025

The January 2025 meeting of the Advisory Board is now convened.

Linda K. Lewis
National Coordinator 2024-2025

AB Roll Call

02 January 2025

I hope everyone had a wonderful holiday and wish everyone a great 2025. I want to be sure we're all back safe and sound, so please respond to this email if you are present.

Thank you!
Linda K. Lewis
National Coordinator 2024-2025

Happy New Year!

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

Present.
Happy New Year!!

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

Happy New Year!

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

Present

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

Present!

Taneya Koonce
AB Representative at Large 2023-2025

Present.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

Present.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

Happy New Year from me, too.!

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

Happy new year everyone.

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

Here!

Randy Cummings
Northwest/Plains Region
County Coordinator Representative 2023-2025

Here

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

Present, and ready for 2025!

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

Hi there, thank you.

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

03 January 2025

I'm here!

Rebecca Maloney
Special Projects Representative 2024-2025

Present.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

2024/25 Jan Order of Business 03 January 2025

Per Article IV. of the Special Rules, the Order of Business is as follows:

Minutes

Announcements

- Call for Volunteers: Election Committee

Reports

- EC Quarterly Report
- GC Quarterly Report
- AB-conducted Elections Quarterly Report
- TUSGW Migration Project

Unfinished Business

New Business

- EC Software Research Committee

Adjournment

IV. ORDER OF BUSINESS.

Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business.

Linda K. Lewis
National Coordinator 2024-2025

EC Volunteers Needed - 2nd call

03 January 2025

The Project urgently needs volunteers to join the EC to learn and help conduct State and Annual Project elections. Unfortunately, many long-time State leaders are retiring due to health and other personal reasons and need help updating their membership and conducting elections for their replacements. This committee does not require much personal time, and the work is done via email.

Please consider volunteering to help with our Project.

***** PLEASE FORWARD TO ALL LISTS *****

The Election Committee is again looking for volunteers who want to help the USGenWeb® Project with its elections, both the annual national election and local/state elections, which we conduct upon request and as time and resources permit. We need team players who are willing to work to maintain an up-to-date and accurate list of all members, and to provide our members with information about elections and candidates. While the EC works in the background most of the time, we perform an essential service for this Project we all care about. We need your help.

The duties of EC Members are outlined in the EC Manual, specifically:
<https://www.usgenweb.org/usgwelections/ec-manual/002-dailyops.html>
<https://www.usgenweb.org/usgwelections/ec-manual/004-elections.html>
<https://www.usgenweb.org/usgwelections/ec-manual/005-specialElectns.html>

If this is something you are willing and able to do, please send an email of introduction outlining your experience with the USGenWeb® Project to:
Pat Asher – pjr...@att.net
by 14 Jan 2025.

Pat Asher, EC Chair

Linda K. Lewis
National Coordinator 2024-2025

**AB Assisted
Elections**

03 January 2025

Tina Vickery retired as SC for MEGenWeb. MaryAlice Schwanke, Kris Meyer, and Doreen Harunaga-Ewing conducted the ME election and Norma Hass was declared the winner.

Michelle Savre retired as SC for NDGenWeb. Nancy Janyszeski, Kris Meyer, and Dale Cooke conducted the ND election and Linda Ziemann was declared the winner.

Linda K. Lewis
National Coordinator 2024-2025

**Dec 2024/25
Advisory Board
Minutes**

04 January 2025

Please review the 2024/25 December Advisory Board Minutes and advise if corrections or revisions are needed.

<https://www.usgenweb.org/about/pdfs-minutes/AB-2024-12.pdf>

If no corrections are heard, these Minutes will be accepted as of Jan 6, 2024, at 11:59 PM.

Linda K. Lewis
National Coordinator 2024-2025

**2024 4th Quarter GC
Report**

04 January 2025

For the record, the quarterly Grievance Committee report below is submitted by Karen De Groote, Chair.

----- Original Message -----

From: Karen De Groote
To: Linda Lewis
Date: 01/04/2025 12:31 PM EST
Subject: 2024 4th Quarter Report

Greetings Linda,

The grievance committee has received no grievances in the 4th quarter of 2024. I can officially report that there has been no activity whatsoever.

Thanks much,
Karen De Groote
USGenWeb Grievance Committee Chair

Linda K. Lewis
National Coordinator 2024-2025

**Fwd: 4th Qtr 2024
Election Committee
Report**

06 January 2025

For the record, the Election Committee quarterly report is submitted below by Pat Asher, Chair.

----- Original Message -----

From: Election Committee <pjr...@att.net>
To: "Linda K. Lewis" <webm...@cottonhills.com>
Date: 01/06/2025 3:43 PM EST
Subject: 4th Qtr 2024 Election Committee Report

To: Advisory Board
Date: 01/06/2024
EC Report for 4th Qtr ending 31 Dec 2024.

New Members: 3
Left the Project: 28
Deaths reported: 1
- Tom Ward, KSGW

Total Members: 830
Registered to Vote: 501

The EC conducted the WIGW SC election which concluded October 30th. Marcia Ann Kuehl was elected.

Respectfully submitted,
Pat Asher, EC Chair

Linda K. Lewis
National Coordinator 2024-2025

Am just wondering why the SDGenWeb SC Election, held by the EC, is not mentioned in this quarterly report. That happened in early October 2024. Thanks for checking on this.

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

That's a good call out. Pat, would you submit an addendum for SD, for the record?

Linda K. Lewis
National Coordinator 2024-2025

For the record, Pat Asher, chair, submitted the amendment below to the 4th Quarter Election Committee report.

----- Original Message -----

From: Pat Asher
To: webmaster
Date: 01/07/2025 9:29 AM EST
Subject: Re: [BOARD] 4th Qtr 2024 Election Committee Report

Please amend the EC 4th qtr report by adding the following:

The EC conducted the SDGW SC election which concluded October 18th. Linda Ziemann was elected.

Pat Asher, EC Chair

msgid/board-l/DFD03570-F335-4B66-BF3B-6E965421F9A6%40gmail.com.

Linda K. Lewis
National Coordinator 2024-2025

**TUSGW Migration
Project Update**

09 January 2025

The migration from theusgenweb.org made significant progress. Kudos to the efforts of several state leaders and many individuals.

- DEGenWeb state and 3 counties are all moved to a new host with all new URLs: <https://de.genwebs.org/>

- NDGenWeb state and most counties are moved to new hosting with 3 counties left to go: <https://ndgenweb.com/>
- WIGenWeb is working very hard to move the state and ~63 counties to new hosting and will have new URLs soon
- 13 other individual sites across 9 states have been moved with three left to go

Congratulations!

Linda K. Lewis
National Coordinator 2024-2025

Great news, good job!

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

I am impressed I have been actively trying to move Pennsylvania for weeks and so far it is not going well.

Congratulations

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

**EC Software
Research Committee**

10 January 2025

The USGenWeb® Project has long depended on the Oversight member management tool, the Voting Booth for annual elections, and the tool for Project-wide Email. All of these tools were developed by Larry Stephens many years ago. While these tools have served us well, they require ongoing maintenance and support by Larry, who wishes to retire from this responsibility.

To address this need, we request that the AB seat a committee for 6 months to investigate options to replace the existing software (known as Oversight) for Member Management, Annual Elections, & Project-Wide Emails; and to provide a recommendation of viable options based on the evaluation of features, costs, benefits, and drawbacks for each. The committee members would include Taneya Koonce (chair), Pat Asher, Michael Kay, MaryAlice Schwanke, Kris Meyer, Larry Bennett, and Linda K. Lewis.

May I hear a motion, by general consent, to seat a committee comprised of members: Taneya Koonce (chair), Pat Asher, Michael Kay, MaryAlice Schwanke, Kris Meyer, Larry Bennett, Randy Cummings, and Linda K.

Lewis, for a 6-month term to investigate options to replace the existing software (known as Oversight) for Member Management, Annual Elections, & Project-Wide Emails; and to provide a recommendation of viable options based on the evaluation of features, costs, benefits, and drawbacks for each?

Linda K. Lewis
National Coordinator 2024-2025

I make a motion, by general consent, to seat a committee comprised of members: Taneya Koonce (chair), Pat Asher, Michael Kay, MaryAlice Schwanke, Kris Meyer, Larry Bennett, Randy Cummings, and Linda K. Lewis, for a 6-month term to investigate options to replace the existing software (known as Oversight) for Member Management, Annual Elections, & Project-Wide Emails; and to provide a recommendation of viable options based on the evaluation of features, costs, benefits, and drawbacks for each?

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

I second the motion

Rebecca Maloney
Special Projects Representative 2024-2025

2024/25-06 Motion to 11 January 2025
Appoint EC
Software Research
Committee

Moved by Nancy Janyszeski, seconded by Rebecca Maloney, dated Jan. 11, 2025, and numbered as Motion 2024/25-06, the motion reads:

“I make a motion, by general consent, to seat a committee comprised of members: Taneya Koonce (chair), Pat Asher, Michael Kay, MaryAlice Schwanke, Kris Meyer, Larry Bennett, Randy Cummings, and Linda K. Lewis, for a 6-month term to investigate options to replace the existing software (known as Oversight) for Member Management, Annual Elections, & Project-Wide Emails; and to provide a recommendation of viable options based on the evaluation of features, costs, benefits, and drawbacks for each.”

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within the response period, or if all members respond with "No Objection" before the response period elapses.

The response period expires Monday, Jan. 13, 2025, at 11:59 p.m., EDT.

Linda K. Lewis
National Coordinator 2024-2025

No objection

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No Objection

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No Objection.

Linda Ziemann
Northwest/Plains Region

State Coordinator Representative 2023-2025

No Objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2024-2026

No objections.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

No objections

Rebecca Maloney
Special Projects Representative 2024-2025

no objection! excited for this!

Taneya Koonce
AB Representative at Large 2023-2025

No objections.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

No Objection

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

12 January 2025

No Objections

Randy Cummings
Northwest/Plains Region
County Coordinator Representative 2023-2025

**Software Research
Committee Results**

The motion passes with all members responding within the allotted period and having heard no objections. The EC Software Research Committee is now seated.

Motion: “I make a motion, by general consent, to seat a committee comprised of members: Taneya Koonce (chair), Pat Asher, Michael Kay, MaryAlice Schwanke, Kris Meyer, Larry Bennett, Randy Cummings, and Linda K. Lewis, for a 6-month term to investigate options to replace the existing software (known as Oversight) for Member Management, Annual Elections, & Project-Wide Emails; and to provide a recommendation of viable options based on the evaluation of features, costs, benefits, and drawbacks for each.”

Members Responding No Objection:

Norma Hass, SEMA CC
Tricia Aanderud, SEMA CC
Doreen Harunaga-Ewing, SWSC CC
Linda Simpson, SWSC SC
Nancy Janyszeski, NENC SC
Kris Meyer, NWPL CC
Linda Ziemann, NWPL SC
Jeff Kemp, SEMA SC
Dale H. Cook, NENC CC
Rebecca Maloney, SP
Taneya Koonce, RAL
Mary Ann Lubinsky, NENC CC
MaryAlice Schwanke, SWSC CC
Randy Cummings, NWPL CC

Members Not Responding: (none)

Linda K. Lewis
National Coordinator 2024-2025

EC Appointments

17 January 2025

Pat Asher, EC Chair, submitted the slate below to fill expired and vacant seats on the Election Committee.

May I hear a motion, by general consent, to appoint the following members to the EC positions and terms specified:

1. Kimberly Morgan, NWPL, for a 2-year term ending Dec 31, 2026
2. Dee Pavey, SEMA, for a 2-year term ending Dec 31, 2026
3. Bob Jenkins, SWSC, for a 2-year term ending Dec 31, 2026
4. Pat Asher, RAL, for a 2-year term ending Dec 31, 2026

----- Original Message -----

From: Pat Asher
To: "Linda K. Lewis"
Cc: Election Committee
Date: 01/14/2025 2:04 PM EST
Subject: EC Appointments

To: NC/AB
Subject: Election Committee Appointments

The EC respectfully submits the following slate of new and returning EC Members for your approval/disapproval, per Election Committee Procedures Section II.A.2.:

"From the list of volunteers, the EC shall select new or replacement members for the EC. This list of volunteers shall then be submitted to the Advisory Board for approval and confirmation. The Advisory Board shall not be allowed to "pick and choose" any individual committee member, but must approve or disapprove the slate as a whole. Should the Advisory Board disapprove the slate of members in its entirety, the process shall be repeated."

1. NWPL - 2 year term ending Dec 31, 2026
Alaska, Colorado, Idaho, Iowa, Minnesota, Montana, Nebraska, North Dakota, Oregon, South Dakota, Washington, Wyoming

Candidate: Kimberly Morgan <mtki...@gmail.com>
Qualifying positions: CC MOGW

2. SEMA - 2 year term ending Dec 31, 2026
Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, West Virginia

Candidate: Dee Pavey <pave...@gmail.com>
Qualifying positions: CC OHGW, ALGW, TNGW

3. SWSC - 2 year term ending Dec 31, 2026
Arizona, Arkansas, California, Hawaii, Kansas, Louisiana, Missouri, Nevada, New Mexico, Oklahoma, Texas, Utah

Candidate: Bob Jenkins <bjenki...@gmail.com>
Qualifying positions: CC MEGW, OHGW, COGW, NDGW, NEGW, WAGW, WYGW, KSGW, MOGW; SC ORGW, CAGW; SFM Archives; Incumbent SWSC Rep

4. RAL - 2 yr term ending Dec 31, 2026

All projects

Candidate: Pat Asher <pjr...@att.net>

Qualifying positions: CC ARGW, INGW; FM Archives; Incumbent RAL

Should the AB approve of the submitted slate, the EC requests immediate seating of all new/returning EC members. The Election Committee appreciates the Advisory Board's consideration on this matter at its earliest convenience, and will be happy to answer any questions.

Respectfully submitted,

Pat Asher,
Election Committee Chair

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EC-Manual:

<https://www.usgenweb.org/usgwelections/ec-manual/>

Linda K. Lewis
National Coordinator 2024-2025

I move to appoint the EC as stated.

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

I make the motion, by general consent, to appoint the following members to the EC positions and terms specified:

1. Kimberly Morgan, NWPL, for a 2-year term ending Dec 31, 2026
2. Dee Pavey, SEMA, for a 2-year term ending Dec 31, 2026
3. Bob Jenkins, SWSC, for a 2-year term ending Dec 31, 2026
4. Pat Asher, RAL, for a 2-year term ending Dec 31, 2026

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

I second the motion

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

**2024/25-07 Motion to Appoint EC
Committee Members**

Moved by Nancy Janyszeski, seconded by Norma Hass, dated Jan. 17, 2025, and numbered as Motion 2024/25-07, the motion reads:

“I make the motion, by general consent, to appoint the following members to the EC positions and terms specified:

1. Kimberly Morgan, NWPL, for a 2-year term ending Dec 31, 2026
2. Dee Pavey, SEMA, for a 2-year term ending Dec 31, 2026
3. Bob Jenkins, SWSC, for a 2-year term ending Dec 31, 2026
4. Pat Asher, RAL, for a 2-year term ending Dec 31, 2026”

Please state any objections, or respond with "No Objection".

The motion will pass if no objections are heard within the response period, or if all members respond with "No Objection" before the response period elapses.

The response period expires Sunday, Jan. 19, 2025, at 11:59 p.m., EDT.

Linda K. Lewis
National Coordinator 2024-2025

No objections

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2024-2026

No objection

Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2024-2026

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2024-2026

No objection.

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2024-2026

No objection.

Taneya Koonce
AB Representative at Large 2023-2025

No objections

Rebecca Maloney
Special Projects Representative 2024-2025

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2024-2026

18 January 2025

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

No objection

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region

State Coordinator Representative 2024-2026

No objections.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2024-2026

No objection

Randy Cummings
Northwest/Plains Region
County Coordinator Representative 2023-2025

2024/25-07 Motion to 19 January 2025

Appoint EC

Committee Members Results

The motion passes with all members responding within the allotted period and having heard no objections. EC Committee members Kimberly Morgan, Dee Pavey, Bob Jenkins, and Pat Asher are now seated. The EC is essential to our project and we thank you so much for volunteering!

Motion: "I make the motion, by general consent, to appoint the following members to the EC positions and terms specified:

1. Kimberly Morgan, NWPL, for a 2-year term ending Dec 31, 2026
2. Dee Pavey, SEMA, for a 2-year term ending Dec 31, 2026
3. Bob Jenkins, SWSC, for a 2-year term ending Dec 31, 2026
4. Pat Asher, RAL, for a 2-year term ending Dec 31, 2026."

Members Responding No Objection:

Kris Meyer, NWPL CC
Norma Hass, SEMA CC
Nancy Janyszeski, NENC SC
Linda Ziemann, NWPL SC
Linda Simpson, SWSC SC
Taneya Koonce, RAL
Rebecca Maloney, SP
Doreen Harunaga-Ewing, SWSC CC
MaryAlice Schwanke, SWSC CC
Dale H. Cook, NENC CC
Tricia Aanderud, SEMA CC
Jeff Kemp, SEMA SC
Mary Ann Lubinsky, NENC CC
Randy Cummings, NWPL CC

Members Not Responding: (none)

Linda K. Lewis
National Coordinator 2024-2025

Adjournment

02 February 2025

The January 2025 meeting of the Advisory Board is now adjourned and the February 2025 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2024-2025

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.