

# Advisory Board Minutes – December 2017

**LINKS TO  
MINUTES**  
December 2017  
Session

Session Opened: No Email Found  
Motion: 2017/18-05: Motion to Add Membership Positions with Abbreviations/Roles to Standard Rules (Discussion continued from 30 November 2017)  
Current Motion  
Vote: Motion 2017/18-05: Motion to Add Membership Positions with Abbreviations/Roles to Standard Rules  
Results: Motion 2017/18-05: Motion to Add Membership Positions with Abbreviations/Roles to Standard Rules  
Hostek for usgwelections.org has been paid  
Proposed Bylaw Amendment  
Advisory Board Order of Business  
Rootsweb Hosting/Emergency Bylaw Amendment  
Adjournment

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**SESSION OPEN      01 December 2017**

No Email Found.

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**Motion: 2017/18-05: Motion to Add Membership Positions with Abbreviations/Roles to Standard Rules (Discussion continued from 30 November 2017)**

**30 November 2017**

Moved by Mike Peterson, seconded by Jeff Kemp, dated November 30, 2017, and numbered 2017/18-05, the Motion reads as follows:

“I move the following Section be added to The USGenWeb Project Standard Rules:

XIII - MEMBERSHIP POSITIONS WITH ABBREVIATIONS/ROLES.

A. Together with The USGenWeb Project Bylaws II.B., IV.A. and VII.F., members are identified by these Positions developed by State and Project Leadership and the Election Committee through the Election Committee Procedures:

1. SC - State Coordinator for XXGenWeb Project;
2. ASC - Assistant State Coordinator;
3. CO-SC - One of two or more members who share responsibility as State Coordinator;
4. CC - County Coordinator: A member who maintains a county website for an XXGenWeb;
5. ACC - Assistant County Coordinator.
6. CO-CC - One of two or more members who share responsibility as County Coordinator;

7. TC - Town Coordinator: Maintains a website devoted to a Township, Town, or City for an XXGenWeb;
8. LC - Local Coordinator: Maintains a website devoted to a project of XXGenWeb other than a Township, Town, or City, for example; ethnic migration, historical, military, etc.;
9. SFM - State File Manager for the Archives Project;
10. FM - County File Manager for the Archives Project;
11. PC - National Project Coordinator for a recognized Special Project;
12. LPC - Local Project Coordinator: Maintains a website for a recognized Special Project other than the State Archives Project. Sites may be organized by state, county, a geographic or historical region, a particular time period; or whatever hierarchy is used by the Special Project;
13. Look-Up Volunteer (non-voting - Bylaw VII.F.); and
14. Transcriber (non-voting - Bylaw VII.F.)."

Is there any discussion? If so, please signify. If no discussion, please indicate "NO."

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

NO

Larry Flesher  
Southwest/South Central Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No

Stickamw

No.

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No discussion.

Shirley Cullum

Northwest/Plains Region  
State Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No Discussion

Jeff Kemp  
Northeast/North Central Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No.

Mary Ann Lubinsky  
Northeast/North Central Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I think that some additional specifications should be added to a couple of these descriptions, such as:

ASC - Assistant State Coordinator: One or more members who share responsibility for aiding the State Coordinator in the management of the XXGenWeb;

...

ACC - Assistant County Coordinator: One or more members who share responsibility for aiding the County Coordinator in the management of a county website for an XXGenWeb;

Plus, I believe a description for the NC needs to be added:

NC - National Coordinator.... [and what would you suggest be the description for this position?]

Thanks.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Overall management of the USGenWeb Project?

Larry Flesher  
Southwest/South Central Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project

[www.usgenweb.org](http://www.usgenweb.org)

**01 December 2017**

Is there anything in the Bylaws or elsewhere with any info?

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I probably missed it, but didn't see why NC is not part of the list.

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Adding NC would not get my vote. The title is Membership Positions and NC is an elected position within the membership and is not a membership position. If you add NC then it would be unfair not to add RAL and the other Regional/Special Project elected positions. The duties of the Advisory Board members are already defined in bylaw VI. The duties of an ASC or ACC are up to the state which we should stay out of. I think added descriptions are unnecessary to this proposed Standard Rule.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No discussion.

Mary Alice Schwanke  
Northwest/Plains Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**02 December 2017**

No discussion. Denise I went back and could not find the original request, so I tacked my "no" onto the others

Jane Colmenares  
Southwest/South Central Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**04 December 2017**

At this point, I have not heard "No discussion" from the following. However, if I missed your response of No Discussion, please re-forward that to me:

Patrice  
Mike  
Nancy  
Les  
Taneya  
Linda K - she has been on vacation

Consequently, I am only showing responses from 8 people. Thanks.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No discussion. I sent once before, the second to answer your request. Was wondering why I had not seen it posted.

Lesley Shockey  
Southeast/Mid-Atlantic Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**05 December 2017**

No discussion.

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

No discussion.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Current Motion      04 December 2017**

No discussion...if not too late.

Linda K. Lewis  
Southwest/South Central Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

**05 December 2017**

I got it, but you didn't reply to the actual motion. Just received a separate email.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Vote: Motion  
2017/18-05:  
Motion to Add  
Membership  
Positions with  
Abbreviations/  
Roles to Standard  
Rules**

**06 December 2017**

Having heard no discussion, this motion is now moved to the voting procedure and is stated below:

As there has been no discussion on this motion, please vote yes or no to same.

Voting will continue for 48 hours through and including Friday, December 8, 2017, at 3:30 p.m.

If you agree with this motion, please vote yes. If you disagree, please vote no.

Thank you.

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Moved by Mike Peterson, seconded by Jeff Kemp, dated November 30, 2017, and numbered 2017/18-05, the Motion reads as follows:

“I move the following Section be added to The USGenWeb Project Standard Rules:

### XIII - MEMBERSHIP POSITIONS WITH ABBREVIATIONS/ROLES.

A. Together with The USGenWeb Project Bylaws II.B., IV.A. and VII.F., members are identified by these Positions developed by State and Project Leadership and the Election Committee through the Election Committee Procedures:

1. SC - State Coordinator for XXGenWeb Project;
2. ASC - Assistant State Coordinator;
  3. CO-SC - One of two or more members who share responsibility as State Coordinator;
4. CC - County Coordinator: A member who maintains a county website for an XXGenWeb;
5. ACC - Assistant County Coordinator.
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7. TC - Town Coordinator: Maintains a website devoted to a Township, Town, or City for an XXGenWeb;
8. LC - Local Coordinator: Maintains a website devoted to a project of XXGenWeb other than a Township, Town, or City, for example; ethnic migration, historical, military, etc.;
9. SFM - State File Manager for the Archives Project;
10. FM - County File Manager for the Archives Project;
11. PC - National Project Coordinator for a recognized Special Project;
12. LPC - Local Project Coordinator: Maintains a website for a recognized Special Project other than the State Archives Project. Sites may be organized by state, county, a geographic or historical region, a particular time period; or whatever hierarchy is used by the Special Project;
13. Look-Up Volunteer (non-voting - Bylaw VII.F.); and
14. Transcriber (non-voting - Bylaw VII.F.)."

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Yes.

Taneya Koonce  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Yes.

Linda K. Lewis  
Southwest/South Central Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

YES

Larry Flesher  
Southwest/South Central Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Yes

Trish Elliott-Kashima  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Yes.

Lesley Shockey  
Southeast/Mid-Atlantic Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Yes

Shirley Cullum  
Northwest/Plains Region  
State Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Yes.

Mary Alice Schwanke  
Northwest/Plains Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)



Yes.

Jeff Kemp  
Northeast/North Central Region  
County Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Yes.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Yes.

Mary Ann Lubinsky  
Northeast/North Central Region  
County Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

Yes

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2017-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Results: Motion  
2017/18-05:  
Motion to Add  
Membership  
Positions with  
Abbreviations/  
Roles to Standard  
Rules**

**19 December 2017**

Let it be known that as I inadvertently posted the voting on this Motion on the BoardExec list, it was then re-posted properly on the Board list. With 10 members voting yes when posted on the Board List, Motion 2017/18-05 passes.

Those voting yes: Taneya Koonce, Linda K. Lewis, Larry Flesher, Trish Elliott-Kashima, Les Shockey, Shirley Cullum, MaryAlice Schwanke, Mike Peterson, Mary Ann Lubinsky, and Nancy Janyszeski.

Those not voting on Board: Patrice Green, Adrian Williams, Jeff Kemp and Jane Colmenares.

Please also let it be noted that the following members did vote YES on BoardExec: Adrian Williams, Jeff Kemp and Jane Colmenares.

Not voting: Patrice Green.

The Motion reads as follows:

“I move the following Section be added to The USGenWeb Project Standard Rules:

### XIII - MEMBERSHIP POSITIONS WITH ABBREVIATIONS/ROLES.

A. Together with The USGenWeb Project Bylaws II.B., IV.A. and VII.F., members are identified by these Positions developed by State and Project Leadership and the Election Committee through the Election Committee Procedures:

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6. CO-CC - One of two or more members who share responsibility as County Coordinator;
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10. FM - County File Manager for the Archives Project;
11. PC - National Project Coordinator for a recognized Special Project;
12. LPC - Local Project Coordinator: Maintains a website for a recognized Special Project other than the State Archives Project. Sites may be organized by state, county, a geographic or historical region, a particular time period; or whatever hierarchy is used by the Special Project;
13. Look-Up Volunteer (non-voting - Bylaw VII.F.); and
14. Transcriber (non-voting - Bylaw VII.F.)."

**WEBMASTER:** With the posting of these results, I am directing the webmaster to update the Standard Rules by adding the above to the listing of those Standard Rules on The USGenWeb Project's website at: <http://www.usgenweb.org/about/standardrules.html>

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Hostek for  
usgwelections.org  
has been paid**

**19 December 2017**

ColdFusion Personal - [usgwelections.org](http://usgwelections.org) (12/21/2017 - 12/20/2018) \$59.95  
USD

Please let it be noted that the above invoice has been paid for:

[usgwelections.org](http://usgwelections.org)

This information will be added to the NC notes for the term beginning on  
9/1/2018.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Proposed Bylaw  
Amendment**

**19 December 2017**

Hi Denise, Marsha, Norma,

Per USGenWeb Project Bylaw XVI, I am sending the below for the National  
Coordinator to post to the State-Coord List, and any other appropriate lists, for  
dissemination to the members and for the USGenWeb Webmasters to post on  
the national website.

Since any AB member could be a part of the process, I am posting this on the  
Advisory Board List.

Sincerely,

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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Per USGenWeb Project Bylaw XVI, Minnesota (The MNGenWeb Project) is  
proposing a Bylaw Amendment (below). The proposal is being posted on the

Project website, State-Coord Mailing List, and may be forwarded by members to any other Project mailing list as appropriate.

The purpose of the posting at this time is to canvass the membership to acquire additional state sponsors in order to have the proposal placed on the 2018 Election Ballot. Any state wanting to co-sponsor can do so by announcing the sponsorship to an Advisory Board and on the USGenWeb-All Mailing List at <https://groups.google.com/d/forum/usgenweb-all> (eMail: usgenw...@googlegroups.com). The Advisory Board can be contacted through any of your Advisory Board Regional Reps, or the National Coordinator, or through Mike Peterson, line...@cox.net.

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Proposed Bylaw Amendment by The MNGenWeb Project on 12 December 2017:

"IX. WEBSITE STANDARDS.

A. The USGenWeb Project logo and a link to the National website will be displayed in the uppermost view when the website main page is opened. The logo and link may be combined. States and Special Projects may require additional logos/links."

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**Advisory Board**      **20 December 2017**  
**Order of Business**

(Revises 13 November Order). Per Special Rules, Section II, the following is the current Advisory Board Order of Business. It will be updated and announced on Board at least monthly. It is flexible and may be adapted to cope with immediate business. Advise Presiding Officer of any items for future business:

- 1] Accepting Donations at State Level for Hosting.
- 2] Review of Bylaws for possible Amendments (WorldGenWeb, funding for servers, sponsors for Bylaw amendments, etc.).
- 3] Define search engines for USGW SEO.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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**Rootsweb**      **24 December 2017**  
**Hosting/**

**Emergency Bylaw  
Amendment**

The recent announcement by Rootsweb is basically shutting down 8 state sites, 3 special project sites, and a bunch of local state and special project sites "for a few weeks." Maybe the Advisory Board should consider an emergency amendment to the bylaws which would enable all the states to solicit funds for web hosting and domain names.

From our bylaws XVI.E.

In the case of an urgent matter affecting the well-being of The USGenWeb Project, the Advisory Board may propose an amendment and disseminate it to the membership without the required co-sponsorship. In this case, the proposed amendment shall be posted to the national website and disseminated to the membership within two (2) business days. The proposed amendment shall remain posted for a minimum of three (3) business days. A special ballot shall be prepared and voting shall be for a period of five (5) business days. A two-thirds (2/3) majority, of The USGenWeb Project membership, voting within that time frame, shall be required for the amendment to pass.

Mike Peterson  
Northwest/Plains Region  
Country Coordinator Representative 2016-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I would have no problem with this. What do the other board members think about this? I am concerned about the "weeks" comment in the notice on RW's site.

Also, those of you who do watch this AB mail list, please forward your comments to the various AB members or directly to me or Mike Peterson. Thank you.

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

I am concerned about the "weeks" wording too. Therefore I have no problem with Mikes suggestion.

Shirley Cullum  
Northwest/Plains Region  
State Coordinator Representative 2018-2019  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

The December 2017 Advisory Board Meeting is now hereby adjourned, and the January 2018 Advisory Board Meeting is hereby convened.

Happy New Year!

Denise Wells  
National Coordinator 2014-2018  
The USGenWeb Project  
[www.usgenweb.org](http://www.usgenweb.org)

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The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.