Advisory Board Minutes – January 2024

2023/24 Jan Advisory Board Meeting Convened

The January 2024 Advisory Board Meeting is now convened.

Linda K. Lewis
National Coordinator 2023-2024

2023/24 Jan Order of Business

02 January 2024

Per Article IV. of the Special Rules, the Order of Business is as follows:

Minutes

Announcements

Reports
- Statement of Donation Funds
- Election Committee Quarterly Report
- Grievance Committee Quarterly Report
- Rootsweb Migration Project Update

Unfinished Business

New Business
- 2024 Election Committee Appointment

Adjournment

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IV. ORDER OF BUSINESS.

Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business.

Linda K. Lewis
National Coordinator 2023-2024

<table>
<thead>
<tr>
<th>2023/24 Jan Statement of Donation Funds</th>
<th>02 January 2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>We received a generous donation from a long-time supportive member. Thank you so much, it is greatly appreciated!</td>
<td></td>
</tr>
</tbody>
</table>

**JAN Statement of Donation Funds**

Starting Balance: **$19.46**
12/6/2023 Donation: $50.00
Ending Balance: **$69.46**

Linda K. Lewis
National Coordinator 2023-2024

<table>
<thead>
<tr>
<th>2023Q4 EC Report</th>
<th>02 January 2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>The quarterly Election Committee report is submitted below, for the record, by Pat Asher, Acting Chair.</td>
<td></td>
</tr>
</tbody>
</table>

---------- Original Message ----------
From: Pat Asher <pjr...@att.net>
To: "Linda K. Lewis" <webm...@cottonhills.com>
Cc: Election Committee <usgw-el...@googlegroups.com>
Date: 01/02/2024 6:15 PM EST
Subject: [usgw-elections] 4 th Qtr 2023 EC Report to AB

To: Advisory Board
Subject: Membership Report for 4th quarter ending 31 Dec 2023
New Members: 3
Left the Project: 22
Deaths Reported: 3
- Bob Yoder, TXGW
- Elaine Bay, TXGW
- Sylvia Smith, TXGW

Total Members: 872
Registered to Vote: 551
Unresolved email bounces: 3

The EC conducted two State Coordinator elections during the 4th quarter:
PAGenWeb election concluded Nov. 18, 2023. Nancy Janyszeski was re-elected SC of PAGW.
Note: Nancy Janyszeski resigned as SC for PAGenWeb effective 1 Jan 2024.
NHGenWeb election concluded Nov. 20, 2023. George Kidder was elected SC of NHGW.

Pat Asher
EC Chair
--
EC-Manual:
https://www.usgenweb.org/usgwelections/ec-manual/

Linda K. Lewis
National Coordinator 2023-2024

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**Rootsweb Migration Project Update**

05 January 2024

We are very close to having all our counties migrated from Rootsweb! Great job, and many thanks to all who have pitched in to help with this project!

We still don't know exactly when Rootsweb will shut off all FTP access, so if you have a login, please make sure you download everything now, while you can!

<table>
<thead>
<tr>
<th>Region</th>
<th>States</th>
<th>States Done</th>
<th>Counties</th>
<th>Counties Done</th>
<th>% Counties Done</th>
</tr>
</thead>
<tbody>
<tr>
<td>NENC</td>
<td>4</td>
<td>2</td>
<td>47</td>
<td>36</td>
<td>77%</td>
</tr>
<tr>
<td>NWPL</td>
<td>5</td>
<td>5</td>
<td>25</td>
<td>25</td>
<td>100%</td>
</tr>
<tr>
<td>SEMA</td>
<td>1</td>
<td>1</td>
<td>33</td>
<td>33</td>
<td>100%</td>
</tr>
<tr>
<td>SWSC</td>
<td>5</td>
<td>5</td>
<td>38</td>
<td>38</td>
<td>100%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>15</td>
<td>13</td>
<td>143</td>
<td>132</td>
<td>92%</td>
</tr>
</tbody>
</table>

Linda K. Lewis
Dec 2023/24 Advisory Board Minutes

08 January 2024

Please review the 2023/24 December Advisory Board Minutes and advise if corrections or revisions are needed.

https://www.usgenweb.org/about/pdfs-minutes/AB-2023-12.pdf

These Minutes will stand as accepted as of Jan 10, 2023, at 11:59 PM if no corrections are heard.

Linda K. Lewis
National Coordinator 2023-2024

Motion to Appoint 2024/25 Election Committee

08 January 2024

Pat Asher, elected 2024 EC Chair, submitted the below 2024/25 Election Committee state for appointment and immediate seating.

May I hear a motion, by general consent, to appoint the following EC members for the terms and positions specified below?

"NENC - 2-year term ending 31 Dec 2025
George Kidder - kidderg...@gmail.com
Qualifying positions: CC, SC: NHGW; Incumbent SWSC Rep

"SEMA - 1-year term ending 31 Dec 2024 Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, West Virginia
Thomas Winslow - surfac...@gmail.com
Qualifying position: CC: NCIredell

"Archives/Special Projects - 2-year term ending 31 Dec 2025
Tina Vickery - tsvi...@gmail.com
Qualifying positions:
CC: MEGW, WIGW, SWGW
SFM: Archives Proj.

"Dataset Manager - 2-year term ending 31 Dec 2025
Michael Kay - micha...@outlook.com
Qualifying positions:
CC: NCJohnston; Incumbent Ass't DM"

----------------
Linda K. Lewis
National Coordinator 2023-2024

--------- Original Message ---------
From: Pat Asher
To: "Linda K. Lewis"
Cc: Election Committee
Date: 01/06/2024 4:48 PM EST
Subject: [usgw-elections] Revised: Election Committee Appointments 2024/25

The EC respectfully submits the following slate of prospective EC Members for your approval/disapproval, per Election Committee Procedures Section II.A.2.: "From the list of volunteers, the EC shall select new or replacement members for the EC. This list of volunteers shall then be submitted to the Advisory Board for approval and confirmation. The Advisory Board shall not be allowed to "pick and choose" any individual committee member, but must approve or disapprove the slate as a whole. Should the Advisory Board disapprove the slate of members in its entirety, the process shall be repeated."

NENC - 2 year term ending 31 Dec 2025
George Kidder - kidderg...@gmail.com
Qualifying positions: CC, SC: NHGW; Incumbent SWSC Rep

SEMA - 1 year term ending 31 Dec 2024 Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, West Virginia
Thomas Winslow - surfac...@gmail.com
Qualifying position: CC: NCIredell

Archives/Special Projects - 2 year term ending 31 Dec 2025
Tina Vickery - tsvi...@gmail.com
Qualifying positions:
CC: MEGW, WIGW, SWGW
SFM: Archives Proj.
Note: Tina's former seat as EC RAL expired 12/31/2022 and she was on leave of absence in 2023 due to illness.

Dataset Manager - 2 year term ending 31 Dec 2025
Michael Kay - micha...@outlook.com
Qualifying positions:
CC: NCJohnston; Incumbent Ass't DM
Should the AB approve of the submitted slate, the EC requests immediate seating of all new/returning EC members. The Election Committee appreciates the Advisory Board's consideration of this matter at its earliest convenience, and will be happy to answer any questions.

Respectfully submitted,
Pat Asher, Chair
The USGW Election Committee--

**Motion**

08 January 2024

**I make a motion, by general consent,** to appoint the following EC members for the terms and positions specified below?

"**NENC** - 2-year term ending 31 Dec 2025
George Kidder - kidderg...@gmail.com
Qualifying positions: CC, SC: NHGW; Incumbent SWSC Rep

"**SEMA** - 1-year term ending 31 Dec 2024 Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, West Virginia
Thomas Winslow - surfac...@gmail.com
Qualifying position: CC: NCIredell

"**Archives/Special Projects** - 2-year term ending 31 Dec 2025
Tina Vickery - tsvi...@gmail.com
Qualifying positions:
CC: MEGW, WIGW, SWGW
SFM: Archives Proj.

"**Dataset Manager** - 2-year term ending 31 Dec 2025
Michael Kay - micha...@outlook.com
Qualifying positions:
CC: NCJohnston; Incumbent Ass't DM"

Rebecca Maloney
Special Projects Representative 2023-2024

I second the motion.
2023/24-07 Motion to Appoint Election Committee Seats

08 January 2024

Moved by Rebecca Maloney, seconded by Doreen Harunaga-Ewing, dated Jan. 8, 2024, and numbered as Motion 2023/24-07, the motion reads:

“I make a motion, by general consent, to appoint the following EC members for the terms and positions specified below:

"**NENC** - 2-year term ending 31 Dec 2025
George Kidder - kidderg...@gmail.com
Qualifying positions: CC, SC: NHGW; Incumbent SWSC Rep

"**SEMA** - 1-year term ending 31 Dec 2024
Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, West Virginia
Thomas Winslow - surfac...@gmail.com
Qualifying position: CC: NCIdell

"**Archives/Special Projects** - 2-year term ending 31 Dec 2025
Tina Vickery - tsvi...@gmail.com
Qualifying positions:
CC: MEGW, WIGW, SWGW
SFM: Archives Proj.

"**Dataset Manager** - 2-year term ending 31 Dec 2025
Michael Kay - micha...@outlook.com
Qualifying positions:
CC: NCJohnston; Incumbent Ass't DM"

Please state if there are any objections, or respond No Objection.

If there are no objections heard within the response period, or if all members respond with "No Objection" before the response period elapses, the motion will pass. **The response period expires Wednesday, Jan. 10, 2024, at 11:59 p.m., EDT.**

Linda K. Lewis
National Coordinator 2023-2024

No objection.
Norma Hass
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2024

No objections

Rebecca Maloney
Special Projects Representative 2023-2024

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2022-2024

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2022-2024

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2022-2024

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No objection

Kris Meyer
Northwest/Plains Region
County Coordinator Representative 2023-2024

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2022-2024
09 January 2024

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2022-2024

No Objections.

Linda Ziemann
Northwest/Plains Region
State Coordinator Representative 2023-2025

No objections.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2023-2025

No objection.

Taneya Koonce
AB Representative at Large 2023-2025

No objection

Randy Cummings
Northwest/Plains Region
Country Coordinator Representative 2023-2025

No objection

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

10 January 2024

With all members responding within the allotted period and having heard no objections, the motion passes, and the Election Committee is now seated.

Thanks to Pat Asher, elected EC chair; returning members George Kidder, Tina Vickery, and Michael Kay; and newest volunteer Thomas Winslow for volunteering to support our Project in 2024. We also extend a special thanks
to Alice Allen, longtime EC member and Pub/Sec, for all her many years of support.

"I move, by general consent, to seat the following members for the Election Committee for the terms and positions specified below:

"Submitted by Pat Asher, EC Chair:

"**NENC** - 2-year term ending 31 Dec 2025
George Kidder - kidderg...@gmail.com
Qualifying positions: CC, SC: NHGW; Incumbent SWSC Rep

"**SEMA** - 1-year term ending 31 Dec 2024
Alabama, Delaware, D.C., Florida, Georgia, Kentucky, Maryland, Mississippi, New Jersey, North Carolina, South Carolina, Tennessee, Virginia, West Virginia
Thomas Winslow - surfac...@gmail.com
Qualifying position: CC: NCIredell

"**Archives/Special Projects** - 2-year term ending 31 Dec 2025
Tina Vickery - tsvi...@gmail.com
Qualifying positions:
CC: MEGW, WIGW, SWGW
SFM: Archives Proj.

"**Dataset Manager** - 2-year term ending 31 Dec 2025
Michael Kay - micha...@outlook.com
Qualifying positions:
CC: NCJohnston; Incumbent Ass't DM"

Members Responding No Objection:

Linda K. Lewis
National Coordinator 2023-2024

**Motion to Amend SC/CC Guidelines**

14 January 2024

The next order of business is a change to the SC/CC Guidelines, proposed by Norma Haas, SEMA CC Rep.

**May I hear a motion, by general consent, to amend the SC/CC Guidelines as follows?**

---------------------

(1) Change the [Project Volunteer and Web Site Standards/Guidelines](#) page, in the Required by ALL section from
All USGenWeb members are responsible for adhering to the Project's Copyright Policy (See Bylaws, Section X for more information). Check with your SC for any particular state requirements for county websites. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the website, i.e., graphics, html coding, backgrounds, audios, videos, etc. A copyright notice can be as simple as © “your name” and "current year". For more information see https://www.usgenweb.org/volunteers/copyright.html.

to

All USGenWeb members are responsible for adhering to the Project's Copyright Policy, as stated in the Bylaws, Section X. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the website, i.e., graphics, html coding, backgrounds, audios, videos, etc. For detailed guidelines, see Copyright Information.

(2) Add this bulleted paragraph to the Strongly Recommended For All section

A copyright notice should appear at the bottom of the main index page of your website, and include the following:
1. The copyright symbol ©; or the word “copyright”; or both, 'copyright ©'
2. The current year; or a range of years, '1996-2024' (the last year being the current year)
3. The XXGenWeb Project; or The USGenWeb® Project; or both
4. Optional: What rights are retained by the copyright (you can have a link to a defined set of rights); Oftentimes 'All Rights Reserved.' is used.

Example: Copyright © 1996-2024 The USGenWeb® Project, XXGenWeb, XXCounty. All Rights Reserved.

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Linda K. Lewis
National Coordinator 2023-2024

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Motion 15 January 2024

I make a motion, by general consent, to amend the SC/CC Guidelines as follows:

-------------------

(1) Change the Project Volunteer and Web Site Standards/Guidelines page, in the Required by ALL section from
All USGenWeb members are responsible for adhering to the Project's Copyright Policy (See Bylaws, Section X for more information). Check with your SC for any particular state requirements for county websites. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. A copyright notice can be as simple as © “your name” and "current year". For more information see https://www.usgenweb.org/volunteers/copyright.html.

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2. The current year; or a range of years, '1996-2024' (the last year being the current year)
3. The XXGenWeb Project; or The USGenWeb® Project; or both
4. Optional: What rights are retained by the copyright (you can have a link to a defined set of rights); Oftentimes 'All Rights Reserved.' is used.

Example: Copyright © 1996-2024 The USGenWeb® Project, XXGenWeb, XXCounty. All Rights Reserved.

Thank you,

Rebecca Maloney
Special Projects Representative 2023-2024

I second the motion.

MaryAlice Schwanke
Southwest/South Central Region 
County Coordinator Representative 2022-2024

2023/24-08 Motion to Amend the SC/CC Guidelines
15 January 2024
Moved by Rebecca Maloney, seconded by MaryAlice Schwanke, dated Jan. 15, 2024, and numbered as Motion 2023/24-08, the motion reads:

"I make a motion, by general consent, to amend the SC/CC Guidelines as follows:
---------------------
(1) Change the Project Volunteer and Web Site Standards/Guidelines page, in the Required by ALL section from

All USGenWeb members are responsible for adhering to the Project’s Copyright Policy (See Bylaws, Section X for more information). Check with your SC for any particular state requirements for county web sites. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. A copyright notice can be as simple as © “your name” and "current year". For more information see https://www.usgenweb.org/volunteers/copyright.html.

to

All USGenWeb members are responsible for adhering to the Project’s Copyright Policy, as stated in the Bylaws, Section X. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. For detailed guidelines, see Copyright Information.

(2) Add this bulleted paragraph to the Strongly Recommended For All section

A copyright notice should appear at the bottom of the main index page of your website, and include the following:
1. The copyright symbol ©; or the word “copyright”; or both, 'copyright ©'
2. The current year; or a range of years, '1996-2024' (the last year being the current year)
3. The XXGenWeb Project; or The USGenWeb® Project; or both
4. Optional: What rights are retained by the copyright (you can have a link to a defined set of rights); Oftentimes 'All Rights Reserved.' is used.

Example: Copyright © 1996-2024 The USGenWeb® Project, XXGenWeb, XXCounty. All Rights Reserved.
---------------------

Please state if there are any objections, or respond No Objection.
If there are no objections heard within the response period, or if all members respond with "No Objection" before the response period elapses, the motion will pass. **The response period expires Wednesday, Jan. 17, 2024, at 11:59 p.m., EDT.**

Linda K. Lewis  
National Coordinator 2023-2024  
No objection

Norma Hass  
Southeast/Mid-Atlantic Region  
County Coordinator Representative 2023-2024  
No objection.

Linda Ziemann  
Northwest/Plains Region  
State Coordinator Representative 2023-2025  
No objections

Rebecca Maloney  
Special Projects Representative 2023-2024  
No objection

Nancy Janyszeski  
Northeast/North Central Region  
State Coordinator Representative 2022-2024  
No objections.

Dale H. Cook  
Northeast/North Central Region  
County Coordinator Representative 2023-2025  
No objections

Kris Meyer  
Northwest/Plains Region  
County Coordinator Representative 2023-2024  
No Objection

Randy Cummings
Northwest/Plains Region
Country Coordinator Representative 2023-2025

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2022-2024

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2022-2024

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2023-2025

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2022-2024

No objections

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2022-2024

No objection

Tricia Aanderud
Southeast/Mid-Atlantic Region
County Coordinator Representative 2023-2025

16 January 2024

No objection.

Taneya Koonce
AB Representative at Large 2023-2025
With all members responding within the allotted period and having heard no objections, the motion passes, and the Web Manager is requested to update the SC/CC Guidelines accordingly.

"I make a motion, by general consent, to amend the SC/CC Guidelines as follows:

---------------------
(1) Change the Project Volunteer and Web Site Standards/Guidelines page, in the Required by ALL section from

All USGenWeb members are responsible for adhering to the Project's Copyright Policy (See Bylaws, Section X for more information). Check with your SC for any particular state requirements for county websites. Although the Project Policy specifically addresses genealogy information, it pertains also to all facets of the web site, i.e., graphics, html coding, backgrounds, audios, videos, etc. A copyright notice can be as simple as © “your name” and "current year". For more information see https://www.usgenweb.org/volunteers/copyright.html.

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2. The current year; or a range of years, '1996-2024' (the last year being the current year)
3. The XXGenWeb Project; or The USGenWeb® Project; or both
4. Optional: What rights are retained by the copyright (you can have a link to a defined set of rights); Oftentimes 'All Rights Reserved.' is used.

Example: Copyright © 1996-2024 The USGenWeb® Project, XXGenWeb, XXCounty. All Rights Reserved.

---------------------
Members Responding No Objection:

Linda K. Lewis
National Coordinator 2023-2024

<table>
<thead>
<tr>
<th>USGenWeb Grievance Committee Quarterly report</th>
<th>20 January 2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Grievance Committee quarterly report is submitted below for the record, by Karen De Groote, GC Chair.</td>
<td></td>
</tr>
</tbody>
</table>

---------- Original Message ----------
From: Karen De Groote <iage...@gmail.com>
To: webmaster <webm...@cottonhills.com>
Date: 01/20/2024 3:32 PM EST
Subject: USGenWeb Grievance Committee 4th Quarter Report

Greetings Linda,

The grievance committee has received no grievances this quarter. Thus I report that there has been no activity.

Thanks much,
Karen De Groote
USGenWeb Grievance Committee Chair

Linda K. Lewis
National Coordinator 2023-2024

<table>
<thead>
<tr>
<th>Adjournment</th>
<th>01 February 2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>The January 2024 meeting of the Advisory Board is now adjourned and the February 2024 Advisory Board Meeting is now convened.</td>
<td></td>
</tr>
</tbody>
</table>

Linda K. Lewis
National Coordinator 2023-2024

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at http://usgenweb.org/about/minutes.html.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to Doreen Harunaga-Ewing, Secretary.