Advisory Board Minutes – March 2018

LINKS TO MINUTES March 2018 Session Opened Advisory Board Order of Meeting

March 2018 Session

Advisory Board Minutes: 2017 – April, May, & June Discussion of 18 January

2018 Completed 07 March 2018

RootsTech 2018

July 2017 Advisory Board Minutes for Review

Adjournment

SESSION OPEN

01 March 2018

The February 2018 meeting of the Advisory Board is now hereby adjourned. This note hereby convenes the March 2018 meeting of the Advisory Board.

Denise Wells

National Coordinator 2014-2018

The USGenWeb Project www.usgenweb.org

Advisory Board Order of Meeting

06 March 2018

(Revises 1 February Order). Per Special Rules, Section II, the following is the current Advisory Board Order of Business. It will be updated and announced on Board at least monthly. It is flexible and may be adapted to cope with immediate business. Advise Presiding Officer of any items for future business:

- 1] Review/approve February 2018 minutes.
- 2] Get current with reviewing/approving and posting of past Advisory Board minutes.
- 3] Accepting Donations at State Level for Hosting.
- 4] Review of Bylaws for possible Amendments (WorldGenWeb, funding for servers, sponsors for Bylaw amendments, etc.).
- 5] Define search engines for USGW SEO.

Mike Peterson

Northwest/Plains Region

Country Coordinator Representative 2016-2018

The USGenWeb Project

www.usgenweb.org

06 March 2018

I am working on Items 1 and 2 and will be posting as soon as I can.

Let's discuss Item 3 - accepting donations at state level for hosting.

Thanks.

Denise Wells National Coordinator 2014-2018 The USGenWeb Project www.usgenweb.org

Not needed.

Mike Peterson Northwest/Plains Region Country Coordinator Representative 2016-2018 The USGenWeb Project www.usgenweb.org

07 March 2018

Remind me why?

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

Nothing to remind as to my memory not discussed here before. Why do we need it?

Mike Peterson Northwest/Plains Region Country Coordinator Representative 2016-2018 The USGenWeb Project www.usgenweb.org

I thought we wanted to clarify and allow the states to request donations. What did I miss on this?

Denise Wells National Coordinator 2014-2018 The USGenWeb Project www.usgenweb.org

I'm wondering how many members, including Denise and myself and many others, I'm sure, currently single-handedly finance the host server for the

organization they head. I believe a "standardized" opportunity for others (like CCs) to contribute to this cost would be a benefit to the entire organization.

Larry Flesher
Southwest/South Central Region
State Coordinator Representative 2018
The USGenWeb Project
www.usgenweb.org

Testing my memory. It seems like back in October/November time frame there was a minimal amount of discussion by three or four Board members (when you look at google's list of our emails the usual is that the 'view' numbers are way down). It seems like there were some proposals that got wordier and wordier which makes it more and more difficult to define and then enforce. It seems like you were going to have a lawyer look at what was written up to a date I don't remember. Based on the experiences of the past couple months and the energies and imaginations of the states, I just don't think it's needed nor wanted.

Mike Peterson Northwest/Plains Region Country Coordinator Representative 2016-2018 The USGenWeb Project www.usgenweb.org

I understand Larry but there are states who have a process in place to receive donations. Also, there is nothing in the rules to prevent an SC from asking the CC's for financial help. There is nothing in the rules to prevent an SC from publishing the need for monies and publishing who has helped and still not solicit. There is nothing in the rules preventing some current states from getting support. We cannot standardize getting POC names on websites. We cannot standardize placement of logos. We cannot standardize emailing lists, and the list goes on. We have a policy in place that says we are a 'free to use' organization and we don't solicit funds. I can't imagine us standardizing and then enforcing a rule involving this subject.

Mike Peterson Northwest/Plains Region Country Coordinator Representative 2016-2018 The USGenWeb Project www.usgenweb.org

PAGenWeb has a server that I pay for, however... our CC's can, at anytime go to the website and make a payment of any amount towards the balance and they do. We have been doing this for years.

We do not solicit funds.

Nancy Janyszeski Northeast/North Central Region State Coordinator Representative 2018 The USGenWeb Project www.usgenweb.org

I agree with Larry.

Shirley Cullum Northwest/Plains Region State Coordinator Representative 2018-2019 The USGenWeb Project www.usgenweb.org

My ASC and I share the cost for the server.

Lesley Shockey Southeast/Mid-Atlantic Region State Coordinator Representative 2018 The USGenWeb Project www.usgenweb.org

Advisory Board Minutes: 2017 – April, May, & June Discussion of 18 January 2018 Completed 07 March 2018

18 January 2018 – Discussion Completed 07 Mar 2018

If no responses are received, the minutes will stand approved at 11:59 a.m. EST, 17 November 2016.

Thank you.

The minutes for April 2017, May 217 and June 2017 have been posted at the following links:

April 2017 - http://www.usgenweb.org/about/pdfs-minutes/AB-2017-04.pdf
May 2017 - http://www.usgenweb.org/about/pdfs-minutes/AB-2017-05.pdf
June 2017 - http://www.usgenweb.org/about/pdfs-minutes/AB-2017-06.pdf

Please take additional time to review the above Minutes and, double check your email to note if we have missed anything that needs to be included. Please submit any comments or corrections you believe should be made. I am providing extra time for the review of these Minutes. Others will be forthcoming shortly.

If no responses are received, the minutes will stand approved as of Thursday, January 25, 2018.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

18 January 2018

No objection.

Mike Peterson Northwest/Plains Region Country Coordinator Representative 2016-2018 The USGenWeb Project www.usgenweb.org

You are really testing our memories with us who are older by having to remember all that was done seven to nine months ago.

Lesley Shockey Southeast/Mid-Atlantic Region State Coordinator Representative 2018 The USGenWeb Project www.usgenweb.org

Sorry, Les.

Denise Wells National Coordinator 2014-2018 The USGenWeb Project www.usgenweb.org

01 March 2018

Below is my prior post regarding some 2017 Minutes. MaryAlice asked me for the link again. I haven't heard ANYTHING from anyone about this that I recall seeing so I would like to hear from each of you after you potentially re-review these at the links provided whether or not you see anything that needs to be revised. I need to get all of these caught up, as well as those coming after these. So, if you see anything that you believe needs to be revised, please state your thoughts. If you do not see anything please state that as well, such as: Yes, please consider revising

No, I do not see anything that needs to be revised. I need everyone's thoughts.
Thank you for your kind assistance.

Denise Wells

National Coordinator 2014-2018 The USGenWeb Project www.usgenweb.org

Les and I responded to this on January 18th. I have no objection to what is there for April, May, June 2017.

Mike Peterson Northwest/Plains Region Country Coordinator Representative 2016-2018 The USGenWeb Project www.usgenweb.org

I honestly cannot remember all the activities back that far so will have to defer to what is there and memories of other AB members.

Linda K. Lewis Southwest/South Central Region County Coordinator Representative 2018-2019 The USGenWeb Project www.usgenweb.org

I have no objections for April May & June 2017.

Shirley Cullum Northwest/Plains Region State Coordinator Representative 2018-2019 The USGenWeb Project www.usgenweb.org

02 March 2018

April 2017 minutes where I mention a redirect... both versions appear active, could just be something to do with their changing servers. Do you want to keep that in there?? Otherwise it looks fine.

May & June look fine.

Mary Alice Schwanke Northwest/Plains Region County Coordinator Representative 2018-2019 The USGenWeb Project www.usgenweb.org

06 March 2018

I believe that is fine as they both go to those specific locations and are both active, albeit nothing is happening with them. Thanks, MaryAlice.

Denise Wells
National Coordinator 2014-2018
The USGenWeb Project
www.usgenweb.org

There being no required corrections or revisions to the 2017 Advisory Board Minutes for April, May or June 2017, the minutes will stand as prepared.

Thank you.

Denise Wells National Coordinator 2014-2018 The USGenWeb Project www.usgenweb.org

07 March 2018

HI, thinking the "If no responses are received," should be changed to something like "read with no comments" "read with input" Or something.

Nancy Janyszeski Northeast/North Central Region State Coordinator Representative 2018 The USGenWeb Project www.usgenweb.org

RootsTech 2018 08 March 2018

In case you didn't see it. RootsTech 2018. 6 areas of research sources were emphasized the in the "Pain in the Access" presentation.

- 1. Public libraries
- 2. State Libraries
- 3. State archives
- 4. State historical Societies
- 5. State genealogical Societies
- 6. USGenWeb project

Paraphrasing... "aware of warts and wrinkles, some sites could benefit from updates but nothing is perfect and don't let the pursuit of perfection stop you from checking out the amazing USGenweb sites. Highlighted were Tennessee, Indiana, and Texas. Texas and Indiana's Orange County are fine examples of

the best".

The Genealogical Society of Pennsylvania's website that I co-publish was also recognized as one of 4 state sites.

Here is the link to the presentation. USGenWeb is at about 50 minutes. https://www.rootstech.org/video/pain-in-the-access-more-web-for-your-genealogy

Nancy Janyszeski Northeast/North Central Region State Coordinator Representative 2018 The USGenWeb Project www.usgenweb.org

09 March 2018

Awesome. I know Curt and he is great!

Denise Wells National Coordinator 2014-2018 The USGenWeb Project www.usgenweb.org

July 2017 Advisory Board Minutes for Review

26 March 2018

Please review the below to be added to our Minutes for July 2017. If there are no comments or corrections, the below minutes will be deemed passed and added to our Minutes on the National website.

Advisory Board Minutes - July 2017

LINKS TO
July 2017 Session Opened
Announcement: Annual Election
July 2017
Motion 2016/17-07 - Motion Regarding Advisory Board

Session Minutes Withdrawn

Discussion: What do we really want? Discussion: June 2017 Minutes Discussion: May 2017 Minutes

Motion 2016/17-08 - Advisory Board Minutes Discussion: Motion 2016/17-08 - Advisory Board

Minutes

Announcement: Annual Election Copyright Confirmation and Status Vote: Motion 2016/17-08 Advisory Board Minutes Results: Motion 2016/17-08 Advisory Board Minutes

Discussion: Advisory Board Order of Business

Adjournment

SESSION OPEN 01 July 2017

The June 2017 meeting of the Advisory Board is now hereby adjourned. This note hereby convenes the July 2017 meeting of the Advisory Board.

Denise Wells

National Coordinator 2014-2017

The USGenWeb Project www.usgenweb.org

Announcement: 01 July 2017

Annual Election It is that time again. Voting is open so please take a few

minutes and vote.

To get your voting password go

to: http://www.usgwelections.org/index.cfm Request your password. When your password comes, the email will include all the information you need to vote including the link and ballot number.

Thanks

Gayle Triller

Election Committee Chair The USGenWeb Project www.usgenweb.org

Motion 15 July 2017

The Motion 2016/17-07 has been withdrawn. 2016/17-07 -

Denise Wells Motion

Regarding National Coordinator 2014-2017

Advisory Board The USGenWeb Project **Minutes**

www.usgenweb.org

Withdrawn

09 July 2017

I rescind my second. I still agree, but think we should start over.

Patrice Green

Representative at Large 2017 The USGenWeb Project www.usgenweb.org

09 July 2017

I would like to withdraw the motion 2016/17-07.

Mike Peterson

Northwest/Plains Region

Country Coordinator Representative 2016-2018 The USGenWeb Project www.usgenweb.org

Discussion: June 2017 Minutes

16 July 2017

Attached are the Minutes from June. Please review and let me know what is missing that should be included.

Thank you.

Denise Wells

National Coordinator 2014-2017

The USGenWeb Project www.usgenweb.org

Discussion: May 2017

Minutes

16 July 2017

Here are the Minutes for May 2017 for review. Please advise if anything is missing that needs to be added.

Thank you.

Denise Wells

National Coordinator 2014-2017

The USGenWeb Project www.usgenweb.org

Motion 2016/17-08

Minutes

19 July 2017

MOTION 2016/17-08 – Advisory Board Minutes **Advisory Board** Moved by Mike Peterson, seconded by Patrice Green, dated July 19, 2017, and numbered Motion 2016/17-08,

the motion reads as follows:

Whereas USGenWeb is a national organization conducting official business strictly through electronic and telephonic communications; and

Whereas USGenWeb has established several eMail lists to enhance communications between organization members; and

Whereas the National Coordinator, or another designated Board member or function, is provided an eMail list to publish official organization announcements; and Whereas the majority of the announcements are related directly or indirectly with, or through, the organization's official Advisory Board; be it

Resolved that the following motion is presented to the USGenWeb Advisory Board with purpose to ensure all organization official action and communication is logged within the organization's Advisory Board minutes: "I move that the following be added to the existing

Special Rules, Section III. MEETING SCHEDULE. "Accurate, concise, and complete minutes are vital and are the responsibility of the Advisory Board Secretary. Ensuring accuracy and approving of minutes is the responsibility of the Advisory Board. Approved minutes can be updated by the Advisory Board. Meeting minutes include any motion and actions taken as a result of a motion; any poll and actions taken as a result of a poll; any official announcement made on Mailing List Board or Mailing List Announcements; and any administrative duty executed by the Presiding Officer in fulfillment of bylaws and rules."

Discussion is now open. If you have no discussion, please so indicate by responding "No Discussion."

Denise Wells

National Coordinator 2014-2017

The USGenWeb Project

www.usgenweb.org

Discussion: 08 Advisory **Board Minutes**

19 July 2017

Motion 2016/17- No discussion - Shirley Cullum, Mike Peterson, Larry Flesher, Mary Alice Schwanke

Discussion:

My only thoughts relate to changing approved minutes. If this is going to be a process, then there should be something in place that requires an announcement or clearly stated on the minutes that they have been updated after approval. Is there a time frame for making corrections or additions to approved minutes?

Nancy Janyszeski Northeast/North Central Region State Coordinator Representative 2017-2018 The USGenWeb Project www.usgenweb.org Nancy,

The Announcement list began in Feb. 2016. Perhaps the easiest way to add old announcements would be to add all old ones to a web page and asterisk to the previous old minutes.

Patrice Green Representative at Large 2017 The USGenWeb Project www.usgenweb.org

The only USGW bylaw/rule on minutes is that "Meeting minutes will be maintained and prepared for publication at the conclusion of each month."

In as much as possible (because we use electronic meetings), the Project follows what is outlined in the Sturgis Parliamentary procedures.

Once the approving authority (AB) has approved the minutes, changes to the minutes cannot be made without the approving authority's (AB) approval. There are no stated time frames.

Mike Peterson Northwest/Plains Region Country Coordinator Representative 2016-2018 The USGenWeb Project www.usgenweb.org

20 July 2017

Good idea Patrice. Whenever it gets done, a notation could be made in the current minutes that previous announcements are posted....., etc. It shouldn't be that difficult for Secretary or Webmaster. All that is necessary is a summation of each announcement. The only verbatim requirement is the wording of motions and polls and results.

Mike Peterson Northwest/Plains Region Country Coordinator Representative 2016-2018 The USGenWeb Project www.usgenweb.org

22 July 2017

No discussion - Jane Colmenares

Announcement: 22 July 2017

Annual Election We have just over a week left to vote in this year's election. If you have not voted yet, go

to http://usgwelections.org/

Request your voter password and then go to the same page to vote.

Again, Voting will end on July 31, 2017 at 12M EDT. Thanks,

Gayle Triller **Election Committee Chair** The USGenWeb Project www.usgenweb.org

Service Mark Confirmation and Status

24 July 2017

I finally received confirmation of the acceptance of our 2nd Service Mark filing for Sections 8 and 15 with the United States Patent and Trademark Office. Although both filings were done prior to each of the different expiration dates, I received confirmation and acceptance for the first one very quickly, however, the second confirmation and acceptance was just received last week.

This is fabulous news and I am thrilled that it is completed and accepted as required.

Thank you to all who assisted with this endeavor!

Denise Wells National Coordinator 2014-2017 The USGenWeb Project www.usgenweb.org

Vote: Motion 2016/17-08 Advisory Board Minutes **24 July 2017**There being no further discussion regarding the motion,

Advisory Board the motion stands as written below:

Please cast your vote on Motion 2016/17-08 Advisory Board Minutes. Those in favor "YES" and those opposed "NO." VOTING SHALL CONTINUE FOR 48 HOURS, ENDING AT 11:30 A.M. ON WEDNESDAY, JULY 26, 2017.

It has been moved by Mike Peterson, seconded by Patrice Green, dated July 19, 2017, and numbered Motion 2016/17-08 and reads as follows:

"I move that the following be added to the existing Special Rules, Section III. MEETING SCHEDULE. 'Accurate, concise, and complete minutes are vital and are the responsibility of the Advisory Board Secretary. Ensuring accuracy and approving of minutes is the responsibility of the Advisory Board. Approved minutes can be updated by the Advisory Board. Meeting minutes include any motion and actions taken as a result of a motion; any poll and actions taken as a result of a poll; any official announcement made on Mailing List Board or Mailing List Announcements; and any administrative duty executed by the Presiding Officer in fulfillment of bylaws and rules.'"

Denise Wells National Coordinator 2014-2017 The USGenWeb Project

www.usgenweb.org

Results: Motion 26 July 2017

2016/17-08 **Minutes**

With 14 members voting yes, Motion 2016/16-08 **Advisory Board** passes. Those voting yes: Shirley Cullum, Mike Peterson, MaryAlice Schwanke, Linda K. Lewis, Taneya Koonce, Patrice Green, Larry Flesher, Jo Branch, Nancy Janyszeski, Jeff Kemp, Les Shockey, Jane Colmenares, Mary Ann Lubinsky, and Annie Geoghegan.

The Motion reads as follows:

"I move that the following be added to the existing Special Rules, Section III. MEETING SCHEDULE. 'Accurate, concise, and complete minutes are vital and are the responsibility of the Advisory Board Secretary. Ensuring accuracy and approving of minutes is the responsibility of the Advisory Board. Approved minutes can be updated by the Advisory Board. Meeting minutes include any motion and actions taken as a result of a motion; any poll and actions taken as a result of a poll; any official announcement made on Mailing List Board or Mailing List Announcements; and any administrative duty executed by the Presiding Officer in fulfillment of bylaws and rules."

Denise Wells National Coordinator 2014-2017 The USGenWeb Project www.usgenweb.org

Discussion:

Order of **Business**

27 July 2017

Advisory Board (Revises 27 June 2017 Order). Per Special Rules, Section II, the following is the current Advisory Board Order of Business. It will be updated and announced on Board each month. It is flexible and may be adapted to cope with immediate business. Advise Presiding Officer of any items for future business:

- 1] Finalize establishing USGenWeb Mailing Lists on Google Groups.
- 2] Determine need for Advisory Board Policies and Procedures Manual.
- 3] Develop Standard Rule defining USGenWeb membership.
- 4] Review inactive Tombstone Project.
- 5] Review of Bylaws for possible Amendments (WorldGenWeb, funding for servers, sponsors for Bylaw amendments, etc.).
- 6] Define search engines for USGW SEO.

Mike Peterson Northwest/Plains Region Country Coordinator Representative 2016-2018 The USGenWeb Project www.usgenweb.org

27 July 2017

Jeff Kemp made a new logo celebrating our 20 years but adding additional dates to the logo for use on our sites. Can we add that for discussion?

I'll have to find it and provide it as an attachment I think. Denise Wells

National Coordinator 2014-2017

The USGenWeb Project

www.usgenweb.org

27 July 2017

We can add anything you would like to the Order of Business or the To Be Discussed list. I only try to keep it up to date for you like a secretary but I'm not a secretary, like an admin assistant but I'm not an admin assistant, like a gofer but I'm not a gofer, !!! :] Just somebody trying to help a busy lady. So just let me know.

Mike Peterson

Northwest/Plains Region

Country Coordinator Representative 2016-2018

The USGenWeb Project

www.usgenweb.org

27 July 2017

You're the best. Thank you.

Denise Wells

National Coordinator 2014-2017

The USGenWeb Project

www.usgenweb.org

Adjournment

02 August 2017

The July 2017 meeting of the Advisory Board is now hereby adjourned. This note hereby convenes the August 2017 meeting of the Advisory Board.

I apologize for the delay in posting. Had an emergency issue come up and had to travel to Miami Beach and deal with serious flooding there. Thank you.

Denise Wells

National Coordinator 2014-2017

The USGenWeb Project

www.usgenweb.org

archives for this list by subscribing members in their email.

All Advisory Board Minutes are located

at http://usgenweb.org/about/minutes.html.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to Doreen Harunaga-Ewing, Secretary.

Denise Wells National Coordinator 2014-2017 The USGenWeb Project www.usgenweb.org

26 March 2018

No comment.

Nancy Janyszeski Northeast/North Central Region State Coordinator Representative 2018 The USGenWeb Project www.usgenweb.org

On the 26 July entry I don't have a comment as written. However, it should be noted that after around eight months, the Special Rule motion, as approved, has not been entered into the Section III on the website yet. http://usgenweb.org/about/specialrules.html

Mike Peterson Northwest/Plains Region Country Coordinator Representative 2016-2018 The USGenWeb Project www.usgenweb.org

No comment.

Lesley Shockey Southeast/Mid-Atlantic Region State Coordinator Representative 2018 The USGenWeb Project www.usgenweb.org

No Comment

Jeff Kemp

Northeast/North Central Region County Coordinator Representative 2018-2019 The USGenWeb Project www.usgenweb.org

No comments

Mary Alice Schwanke Northwest/Plains Region County Coordinator Representative 2018-2019 The USGenWeb Project www.usgenweb.org

no comment.

Trish Elliott-Kashima Southeast/Mid-Atlantic Region County Coordinator Representative 2018 The USGenWeb Project www.usgenweb.org

No comment.

Mary Ann Lubinsky Northeast/North Central Region County Coordinator Representative 2017-2018 The USGenWeb Project www.usgenweb.org

No Comment.

Shirley Cullum Northwest/Plains Region State Coordinator Representative 2018-2019 The USGenWeb Project www.usgenweb.org

28 March 2018

No comment

Jane Colmenares
Southwest/South Central Region
County Coordinator Representative 2017-2018
The USGenWeb Project
www.usgenweb.org

Adjournment 01 April 2018

The March 2018 meeting of the Advisory Board is now hereby adjourned. This note hereby convenes the April 2018 meeting of the Advisory Board.

Denise Wells National Coordinator 2014-2018 The USGenWeb Project www.usgenweb.org

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Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to <u>Doreen Harunaga-Ewing</u>, Secretary.