### Advisory Board Minutes - February 2010

<table>
<thead>
<tr>
<th>LINKS TO MINUTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 2010 Session Opened</td>
</tr>
<tr>
<td>Motion 2009/10-18 Appoint Temporary Board Secretary</td>
</tr>
<tr>
<td>Announcements: Applications for the Guidelines/Standards Committee</td>
</tr>
<tr>
<td>Motion 2009/10-19 Approve Slate of Volunteers for the Guidelines/Standards Committee</td>
</tr>
<tr>
<td>Announcements: Sponsor to Amendment for Guidelines/Standards for Websites/Members</td>
</tr>
<tr>
<td>Announcement: 4th Quarter EC Report</td>
</tr>
<tr>
<td>Announcement: Motion to Amend/Correct Special Rules</td>
</tr>
<tr>
<td>Adjournment</td>
</tr>
</tbody>
</table>

### SESSION OPEN

**1 February 2010 By the NC**

### Motion 2009/10-18

**Appoint Temporary Board Secretary**

**February 1**

Because there was an objection to this motion, general consent no longer applies and a full vote must be held. The motion is restated here so there will be no confusion.

Presented by Dale Grimm and seconded by Les Shockey and dated 30 January 2010, the motion reads:

"I move we appoint, by general consent, Suzanne Shephard to fill the position of Board Secretary during the absence of Greta Thompson."

If you agree with the motion, please respond with 'yes'; if you disagree with the motion, please respond with 'no'.

---

If you agree with the motion, please respond with 'yes'; if you disagree with the motion, please respond with 'no'.

---

If you agree with the motion, please respond with 'yes'; if you disagree with the motion, please respond with 'no'.

---

If you agree with the motion, please respond with 'yes'; if you disagree with the motion, please respond with 'no'.
Voting will continue until 7:30 p.m. 4 February 2010 unless all responses are received prior to that.

Sherri Bradley

**February 2**

With all AB members voting yes, motion 2009/10-18 has passed. Suzanne Shephard is appointed as Board Secretary until such time as Greta Thompson returns. Jeff, please get with Suzanne so she will have the necessary template to use to record the minutes.

Thanks, Suzanne, for your willingness to step in to help out until such time as Greta is once again available to serve.

Sherri Bradley

---

**Applications for the Guidelines/Standards Committee**

**February 4**

The AB has been in Executive Session where they've reviewed the applications of the volunteers for the Guidelines/Standards Committee. To ensure that all sections of the Project would be represented (one person may fit more than one of the criteria), we looked for, at a minimum:

* A Special Projects member
* A State Coordinator
* A County or Local Project Coordinator
* An AB member
A five-member committee was settled on so that there would be a variety of opinions/view points that covered all areas of the Project but it would not be so large that they got bogged down when trying to reach a consensus on any suggestion.

The following slate is presented as the results of those discussions:

* Patrice Green  
* Jo Branch  
* Billie Walsh  
* Judy Florian  
* Jeff Kemp

Can I hear a motion to approve the slate?

Sherri Bradley

**February 4**

Objection to any attempt to entertain a motion. Their current positions not stated. I see 5 persons for 4 different positions??

David Samuelsen

David it indicates that one person may fit more than one of the four positions listed in the criteria. Perhaps all five fit as County or Local Project Coordinators. A member of the panel could conceivable fit all four. The requirement was only that all four were represented as they are with this group.
Les Shockey
As Les stated, we said 5 members to the committee, that would include representatives from the four positions listed. That does not mean that there will be only ONE CC, only ONE SC, only ONE FM or only ONE AB member. That would be logistically impossible seeing that a SC is also a CC or that an AB member is at the least a CC or FM.

Since you asked, though, here's a listing of the positions that they hold (I think I got them all):

1. Patrice Green - CC & ACC for multiple Florida Counties; ASC FLGenWeb
2. Jo Branch - ACC FLGenWeb; CC in NCGenWeb, TXGenWeb, LAGenWeb; CT Archives SFM & only cfm; LA Archives SFM & PFM; Obit Project Tombstone Project
3. Billie Walsh - ACC in Oklahoma Co., OKGenWeb; CC Logan Co. OKGenWeb; CC Logan Co. WYGenWeb
4. Judy Florian - CC Washington Co. PA
5. Jeff Kemp - SC of MSGenWeb; ASC of KYGenWeb, ALGenWeb and ARGenWeb; CC for numerous counties in MSGenWeb, KYGenWeb, ARGenWeb and ALGenWeb; Archives FM in KY; SEMA CC Representative on the AB

Sherri Bradley

I will withdraw the objection on one condition.

I move the slate be accepted with positions as stated listed herein for the record.

David Samuelsen
February 5

I move that the following Volunteers to serve on the Guidelines/Standards Committee be approved:

. Patrice Green - CC & ACC for multiple Florida Counties; ASC FLGenWeb
. Jo Branch - ACC FLGenWeb; CC in NCGenWeb, TXGenWeb, LAGenWeb; CT Archives SFM & only cfm; LA Archives SFM & PFM; Obit Project and Tombstone Project
. Billie Walsh - ACC in Oklahoma Co., OKGenWeb; CC Logan Co. OKGenWeb; CC Logan Co. WYGenWeb
. Judy Florian - CC Washington Co. PA
. Jeff Kemp - SC of MSGenWeb; ASC of KYGenWeb, ALGenWeb and ARGenWeb; CC for Numerous counties in MSGenWeb, KYGenWeb, ARGenWeb and ALGenWeb; Archives FM In KY; SEMA CC Representative on the AB

Ann Allen Geoghegan

February 6

Presented by W. David Samuelsen and seconded by Ann Allen Geoghegan and dated 5 February 2010, the motion reads:

I move that the following Volunteers to serve on the Guidelines/Standards Committee be approved:

. Patrice Green - CC & ACC for multiple Florida Counties; ASC FLGenWeb

. Jo Branch - ACC FLGenWeb; CC in NCGenWeb, TXGenWeb, LAGenWeb; CT Archives SFM & only cfm; LA Archives SFM & PFM; Obit Project and Tombstone Project
. Billie Walsh - ACC in Oklahoma Co., OKGenWeb; CC Logan Co. OKGenWeb; CC Logan Co. WYGenWeb

. Judy Florian - CC Washington Co. PA

. Jeff Kemp - SC of MSGenWeb; ASC of KYGenWeb, ALGenWeb and ARGenWeb; CC for Numerous counties in MSGenWeb, KYGenWeb, ARGenWeb and ALGenWeb; Archives FM
  In KY; SEMA CC Representative on the AB

Discussion is now open. If you have no discussion, please so indicate with
"No Discussion".

Sherri Bradley

---

Motion 2009/10-19
Approve Slate of Volunteers for the Guidelines/Standards Committee

February 8
Having heard no further discussion in the last 48 hrs, discussion is closed.

Please vote on Motion 2009/10-19. The motion reads:

Presented by W. David Samuelsen and seconded by Ann Allen Geoghegan and
dated 5 February 2010, the motion reads:

I move that the following Volunteers to serve on the Guidelines/Standards Committee be approved:

. Patrice Green - CC & ACC for multiple Florida Counties; ASC
<table>
<thead>
<tr>
<th>FLGenWeb</th>
</tr>
</thead>
<tbody>
<tr>
<td>. Jo Branch - ACC FLGenWeb; CC in NCGenWeb, TXGenWeb, LAGenWeb; CT Archives SFM &amp; only cfm; LA Archives SFM &amp; PFM; Obit Project and Tombstone Project</td>
</tr>
<tr>
<td>. Billie Walsh - ACC in Oklahoma Co., OKGenWeb; CC Logan Co. OKGenWeb; CC Logan Co. WYGenWeb</td>
</tr>
<tr>
<td>. Judy Florian - CC Washington Co. PA</td>
</tr>
<tr>
<td>. Jeff Kemp - SC of MSGenWeb; ASC of KYGenWeb, ALGenWeb and ARGenWeb; CC for Numerous counties in MSGenWeb, KYGenWeb, ARGenWeb and ALGenWeb; Archives FM In KY; SEMA CC Representative on the AB</td>
</tr>
</tbody>
</table>

If you agree with the motion, please respond with 'yes'; if you disagree with the motion, please respond with 'no'.

Voting will continue until 10:00 p.m. 11 February 2010 unless all responses are received prior to that.

Sherri Bradley

**February 12**

With 13 board members voting, motion 2009/10-19 has passed. The Guidelines/Standards Committee members are: Patrice Green, Jo, Billie Walsh, Judy Florian and Jeff Kemp.

Those recusing: Jeff Kemp

Those not voting: Ann Allen Geoghegan, Sherri Bradley

**February 14**

With the committee members approved by the Advisory Board, they will begin their work. The discussions will be held on the USGW_WEB mail list, which is a publically archived list. Any Project member will be allowed to subscribe in read-only status. If you have suggestions or comments, please contact one of the Committee members as they welcome all input.

The charge that the committee will be working under was approved by motion 2009/10-17, which reads:

The purpose of this committee is to draft a guidelines/standards document to replace the current SC and CC Guidelines in order to

- Clarify and align the requirements with the current, member approved Project bylaws, Standard Rules and other standing committee documentation that the Project operates under.
- Separate the requirements from the recommendations (suggested guidelines)

- Use more inclusive language to encompass all member sites (i.e. town, city, special project)

- Clarify the rules of acceptable use of the Project logo and add guidelines for acceptable images, placement, and linkage

- Make the document(s) user friendly (i.e. easily understandable, requirements and recommendations separated)

The committee's task should be completed by 13 March 2010 and a final report sent to the AB for their approval.

I look forward to working with each of you and to seeing the completed products.

Sherri Bradley

---

**Motion to Amend/Correct Special Rules**

February 28

Since BOARD is clear for a bit, we need to address a discrepancy in the Special Rules vs. current practice.

When motion 2008/09-21 was passed last year, the mention of the "Order of Business" in the Special Rules was not updated. Currently the Special Rules
(located at http://usgenweb.org/volunteers/special-rules.shtml) state "Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business."

With the agenda format currently in use, this needs to be amended to read "The Order of Business will be posted online at http://usgenweb.org/agenda2.shtml and be in interactive format that can and will be updated by the Presiding Officer as needed when new items are introduced and/or posted items have been completed/closed. Completed items will be moved to http://usgenweb.org/agenda3.shtml. The list of completed items will be cleared at the beginning of each Advisory Board term. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business."

May I hear a motion that this correction be made to Section IV of the Special rules?

Sherri Bradley
National Coordinator

I move that Section IV of the Special Rules be amended to read:
"The Order of Business will be posted online at http://usgenweb.org/agenda2.shtml and be in interactive format that can and will be updated by the Presiding Officer as needed when new items are introduced and/or posted items have been completed/closed. Completed items will be moved to http://usgenweb.org/agenda3.shtml. The list of completed items will be cleared at the beginning of each Advisory Board term. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business."

For information, the section currently reads as follows:
"Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business. Members will advise the Presiding Officer of suggested agenda items for future Orders of Business."

R/S
Larry Flesher

Second.

Tina Vickery
Representative at Large
<table>
<thead>
<tr>
<th>Announcement: Sponsor to Amendment for Guidelines/Standards for Websites/Members</th>
<th>February 15</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALGenWeb has voted to sponsor the below listed amendment.</td>
<td>Thank You, Ann Allen Geoghegan, ALGenWeb State Coordinator</td>
</tr>
<tr>
<td>Jeff Kemp. Assistant State Coordinator</td>
<td>Currently ARTICLE IX. Section 1. reads:</td>
</tr>
<tr>
<td>&quot;ARTICLE IX. GUIDELINES/STANDARDS FOR WEBSITES/MEMBERS Section 1. All websites shall include prominent display of The USGenWeb Project logo on the home page. A state project logo may be required depending on the guidelines/standards in effect for that state.&quot;</td>
<td>Proposed change to read:</td>
</tr>
<tr>
<td>&quot;ARTICLE IX. GUIDELINES/STANDARDS FOR WEBSITES/MEMBERS Section 1. All websites shall include prominent display of The USGenWeb Project logo on the home page. If linked this logo may only be linked to the USGenWeb National site. A state project logo may be required depending on the guidelines/standards in effect for that state. A state project logo may only be linked to the appropriate state page.&quot;</td>
<td>USGenWeb Advisory Board Agenda: <a href="http://usgenweb.org/agenda2.shtml">http://usgenweb.org/agenda2.shtml</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Announcement: 4th Quarter EC Report</th>
<th>February 16</th>
</tr>
</thead>
<tbody>
<tr>
<td>TO: National Coordinator and Advisory Board, USGenWeb</td>
<td>FROM: USGenWeb Elections Committee</td>
</tr>
</tbody>
</table>
October 1, 2009 Christina Palmer welcomed Mike St. Claire as a volunteer to help the EC through the 4th Quarter updates and Lynn McCleary and Dave Dinham back to help with the 4th Quarter updates.

October 1, 2009 Kimbra Smith officially resigned from the EC.

Christina Palmer-Chair

Christina Palmer-SPAR (Archives)

Christina Palmer-SPIP (Special Projects)

Mike St. Clair-SWSC#1-SWSC (Southwest/South Central)-Arizona, Arkansas, California, Hawaii, Kansas, Louisiana

John Quigley-SWSC#2-(Southwest/South Central)-Missouri, Nevada, New Mexico, Oklahoma, Texas, Utah

Due to a shortage of EC members the following members will have a whole region:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 4, 2009</td>
<td>The EC was asked to help with the new SC election in Alaska. Mary Hatton and Gayle Triller volunteered. On November 24, 2009, the EC declared Vikki Gray the new State Coordinator of Alaska.</td>
</tr>
<tr>
<td>October 18, 2009</td>
<td>Terri Buster volunteered for 2010.</td>
</tr>
<tr>
<td>November 14, 2009</td>
<td>The EC was asked to help with new SC election in Alabama. Christina Palmer, Mary Hatton, and John Quigley volunteered. December 10, 2009 the EC declared Ann Allen Geoghegan the new State Coordinator of Alabama.</td>
</tr>
<tr>
<td>December 30, 2009</td>
<td>Mike St. Clair was unsubbed from the EC as a temporary volunteer for the 4th Quarter</td>
</tr>
</tbody>
</table>

Members: 2886
<table>
<thead>
<tr>
<th>Members registered to vote: 1533</th>
</tr>
</thead>
<tbody>
<tr>
<td>Members not registered to vote: 1353</td>
</tr>
<tr>
<td>Total Members removed completely from USGenWeb projects: 61</td>
</tr>
<tr>
<td>Members removed from projects only: 76</td>
</tr>
<tr>
<td>Deaths: 2 (NC and VA)</td>
</tr>
<tr>
<td>Respectfully Submitted,</td>
</tr>
<tr>
<td>Mary Hatton</td>
</tr>
<tr>
<td>Election Committee, Sec/Pub</td>
</tr>
</tbody>
</table>

**Adjournment**

Sherri Bradley adjourned the February meeting on March 1, 2010.

The full text of all BOARD-L messages can be viewed in the [threaded list archives](http://archiver.rootsweb.com/th/index/BOARD/) for this list, located at http://archiver.rootsweb.com/th/index/BOARD/

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to Greta Thompson, Secretary.