

Advisory Board Minutes – November 2022

**LINKS TO
MINUTES**
November 2022
Session

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**2022 Oct Advisory
Board Meeting
Adjourned / 2022
Nov Advisory Board
Meeting Convened**

01 November 2022

The October 2022 meeting of the Advisory Board is adjourned and the November 2022 meeting of the Advisory Board is now convened.

Linda K. Lewis
National Coordinator 2022-2023

**2022/23 November
Order of Business**

04 November 2022

Per Article IV. of the Special Rules, the Order of Business is as follows:

Minutes

Announcements

Unfinished Business

New Business

- Website Review Special Committee

Adjournment

IV. ORDER OF BUSINESS.

Order of Business will be renewed and announced to the assembly at the beginning of each month by the Presiding Officer. The Order of Business will be flexible and may be adapted to cope with immediate business.

Members will advise the Presiding Officer of suggested agenda items for future Orders of Business.

Linda K. Lewis
National Coordinator 2022-2023

**October 2022/23
Advisory Board
Minutes**

04 November 2022

Please review the 2022/23 October Advisory Board Minutes and advise if corrections or revisions are needed.

<https://www.usgenweb.org/about/pdfs-minutes/AB-2022-10.pdf>

These Minutes will stand as accepted as of November 6, 2022, at 11:59 PM if no corrections are heard.

Linda K. Lewis
National Coordinator 2022-2023

**Website Review
Committee Motion**

06 November 2022

The AB is responsible for keeping the website up-to-date and fresh. It's been about 1.5 years since our last review of the many back pages of our website and we now have a group of members who volunteered to review the pages and propose potential updates.

May I near a motion, by general consent, to seat a special committee to review the content of USGenWeb.org to ensure our content is fresh? The National Website Review committee will consist of Norma Hass, Web Manager (Chair); Michael Kay, Asst Web Manager; Taneya Koonce, RAL (Web Liaison); Randy Cummings, NWPL CC Rep; MaryAlice Schwanke, SWSC CC Rep; and Linda K. Lewis, NC (ex-officio). The Committee will review the pages within the Research, Volunteer Support, and Website Support menus of the USGenWeb.org website, consisting only of the pages hosted on the USGenWeb.org/.com/.net server. Where possible, the Committee will submit proposed content revisions to the Advisory Board for final review and approval to publish. The committee Chair will submit a monthly progress report to the Advisory Board for the record. The Committee will serve until 28 Feb 2023, or until the review process is complete, if sooner.

Linda K. Lewis
National Coordinator 2022-2023

I second Rebecca's motion to update USGenWeb website

Jeff Kemp
Southeast/Mid-Atlantic Region

Motion

06 November 2022

I make a **motion, by general consent**, to seat a special committee to review the content of USGenWeb.org to ensure our content is fresh? The National Website Review committee will consist of Norma Hass, Web Manager (Chair); Michael Kay, Asst Web Manager; Taneya Koonce, RAL (Web Liaison); Randy Cummings, NWPL CC Rep; MaryAlice Schwanke, SWSC CC Rep; and Linda K. Lewis, NC (ex-officio). The Committee will review the pages within the Research, Volunteer Support, and Website Support menus of the USGenWeb.org website, consisting only of the pages hosted on the USGenWeb.org/.com/.net server. Where possible, the Committee will submit proposed content revisions to the Advisory Board for final review and approval to publish. The committee Chair will submit a monthly progress report to the Advisory Board for the record. The Committee will serve until 28 Feb 2023, or until the review process is complete, if sooner.

Rebecca Maloney
Special Projects Representative 2021-2023

I second the motion.

Linda Blum-Barton
Southeast/Mid-Atlantic Region
County Coordinator Representative 2022-2024

2022/23-07 Motion to Seat Website Review Special Committee **06 November 2022**

Moved by Rebecca Maloney, seconded by Linda Barton, dated Nov. 6, 2022, and numbered as Motion 2022/23-07, the motion reads:

“I make a motion, by general consent, to seat a special committee to review the content of USGenWeb.org to ensure our content is fresh. The National Website Review committee will consist of Norma Hass, Web Manager (Chair); Michael Kay, Asst Web Manager; Taneya Koonce, RAL (Web Liaison); Randy Cummings, NWPL CC Rep; MaryAlice Schwanke, SWSC CC Rep; and Linda K. Lewis, NC (ex-officio). The Committee will review the pages within the Research, Volunteer Support, and Website Support menus of the USGenWeb.org website, consisting only of the pages hosted on the USGenWeb.org/.com/.net server. Where possible, the Committee will submit proposed content revisions to the Advisory Board for final review and approval to publish. The committee Chair will submit a monthly progress report to the Advisory Board for the record. The Committee will serve until 28 Feb 2023, or until the review process is complete, if sooner.”

Please state any objections, or respond with "No Objection".

If there are no objections heard within the response period, or if all members respond with "No Objection" before the response period elapses, the motion will pass. **The response period expires Tuesday, Nov. 8, 2022, at 11:59 p.m., EDT.**

Linda K. Lewis
National Coordinator 2022-2023

No Objection.

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2022-2024

No objection

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2021-2023

No objection.

Trish Elliott-Kashima
Southeast/Mid-Atlantic Region
County Coordinator Representative 2021-2023

No objection.

Linda Blum-Barton
Southeast/Mid-Atlantic Region
County Coordinator Representative 2022-2024

No Objections.

Martha A. C. Graham
Northwest/Plains Region
County Coordinator Representative 2021-2023

No objections

Rebecca Maloney
Special Projects Representative 2021-2023

No objection

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2022-2024

No objection.

Doreen Harunaga-Ewing
Southwest/South Central Region
County Coordinator Representative 2021-2023

No Objection

Randy Cummings
Northwest/Plains Region
Country Coordinator Representative 2022-2023

No objection

Linda Simpson
Southwest/South Central Region
State Coordinator Representative 2022-2024

No objection

Jeff Kemp
Southeast/Mid-Atlantic Region
State Coordinator Representative 2022-2024

No objection.

Dale H. Cook
Northeast/North Central Region
County Coordinator Representative 2021-2023

No objection.

Taneya Koonce
AB Representative at Large 2021-2023

**2022/23-07 Motion to 06 November 2022
Seat Website Review
Special Committee -
Correction to Second**

I just discovered Jeff Kemp's second to this motion preceded the second from Linda B. and I should have recognized Jeff. This correction for the record does not change the motion language. The response period continues and all prior responses are counted.

Moved by Rebecca Maloney, seconded by **Jeff Kemp**, dated Nov. 6, 2022,
and numbered as Motion 2022/23-07, the motion reads:

“I make a motion, by general consent, to seat a special committee to review the content of USGenWeb.org to ensure our content is fresh. The National Website Review committee will consist of Norma Hass, Web Manager (Chair); Michael Kay, Asst Web Manager; Taneya Koonce, RAL (Web Liaison); Randy Cummings, NWPL CC Rep; MaryAlice Schwanke, SWSC CC Rep; and Linda K. Lewis, NC (ex-officio). The Committee will review the pages within the Research, Volunteer Support, and Website Support menus of the USGenWeb.org website, consisting only of the pages hosted on the USGenWeb.org/.com/.net server. Where possible, the Committee will submit proposed content revisions to the Advisory Board for final review and approval to publish. The committee Chair will submit a monthly progress report to the Advisory Board for the record. The Committee will serve until 28 Feb 2023, or until the review process is complete, if sooner.”

Please state any objections, or respond with "No Objection".

If there are no objections heard within the response period, or if all members respond with "No Objection" before the response period elapses, the motion will pass. **The response period expires Tuesday, Nov. 8, 2022, at 11:59 p.m., EDT.**

Linda K. Lewis
National Coordinator 2022-2023

No objection.

Mary Ann Lubinsky
Northeast/North Central Region
County Coordinator Representative 2022-2024

07 November 2022

No objection.

David Gochenour
Northwest/Plains Region
State Coordinator Representative 2021-2023

**Special Committee
Results**

With all members responding within the allotted time period and having heard no objections, the motion passes, and the Website Review Committee is now seated. Thank you to the committee members who volunteered!

Moved by Rebecca Maloney, seconded by Jeff Kemp, dated Nov. 6, 2022, and numbered as Motion 2022/23-07, the motion reads:

“I make a motion, by general consent, to seat a special committee to review the content of USGenWeb.org to ensure our content is fresh. The National Website Review committee will consist of Norma Hass, Web Manager (Chair); Michael Kay, Asst Web Manager; Taneya Koonce, RAL (Web Liaison); Randy Cummings, NWPL CC Rep; MaryAlice Schwanke, SWSC CC Rep; and Linda K. Lewis, NC (ex-officio). The Committee will review the pages within the Research, Volunteer Support, and Website Support menus of the USGenWeb.org website, consisting only of the pages hosted on the USGenWeb.org/.com/.net server. Where possible, the Committee will submit proposed content revisions to the Advisory Board for final review and approval to publish. The committee Chair will submit a monthly progress report to the Advisory Board for the record. The Committee will serve until 28 Feb 2023, or until the review process is complete, if sooner.”

Members Responding No Objection:

MaryAlice Schwanke, SWSC CC
David Gochenour, NWPL SC
Trish Elliott-Kashima, SEMA CC
Linda Blum-Barton, SEMA CC
Martha Graham, NWPL CC
Rebecca Maloney, SP
Nancy Janyszeski, NENC SC
Doreen Harunaga-Ewing, SWSC CC
Randy Cummings, NWPL CC
Linda Simpson, SWSC SC
Jeff Kemp
Dale Cook
Taneya Koonce

Members Not Responding: (none)

Linda K. Lewis
National Coordinator 2022-2023

**Designation of
Taneya Koonce as
Acting Presiding
Officer 11/26-12/3**

21 November 2022

I will be unavailable from Nov 26 - Dec 3, 2022. Per Standard Rule VIII., I designate Taneya Koonce, RAL, to act as the Presiding Officer during my absence. Thank you, Taneya!

VIII. - DESIGNATION OF ACTING PRESIDING OFFICER.

(Adopted March 8, 2007)

In the temporary absence of the Presiding Officer/National Coordinator (NC) for a period of less than ninety days the Representative at Large (RAL) will act as the Presiding Officer. In the temporary absence of both the NC and the RAL, either the NC or the RAL will designate another member of the Advisory Board to be the Acting Presiding Officer.

<https://www.usgenweb.org/about/standardrules.html>

Linda K. Lewis
National Coordinator 2022-2023

Adjournment

21 November 2022

The November 2022 meeting of the Advisory Board is now adjourned.

I wish all USGenWeb members a very safe and happy Thanksgiving!

Thankful to be a part of our Project,
Linda K. Lewis
National Coordinator 2022-2023

Thank you Linda! I too want to wish everyone a Happy Thanksgiving!

MaryAlice Schwanke
Southwest/South Central Region
County Coordinator Representative 2022-2024

Thank you I hope you have a super vacation and a Happy Thanksgiving

Nancy Janyszeski
Northeast/North Central Region
State Coordinator Representative 2022-2024

The full text of all BOARD-L messages can be viewed in the threaded list archives for this list by subscribing members in their email.

All Advisory Board Minutes are located at <http://usgenweb.org/about/minutes.html>.

Please remember that minutes are a record of actions proposed and taken at the meeting, NOT all the detail about what was said by members or guests. If you have any questions or comments about the minutes, please write to [Doreen Harunaga-Ewing](#), Secretary.